



# Shree Sathyam

## College of Engineering and Technology

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai.)

Ref. No. ....

03-06-2024

Date : .....

**Dr.V.Sujatha M.E., Ph.D.**  
**Principal**

### Fee Refund Policy 2024-2025

### (In Compliance with UGC (Redrassal of Grievance of Students) Regulations, 2023)

Shree Sathyam College of Engineering and Technology at Sankari, Salem – 637301 shall consider the request for cancellation admission / withdrawal if the request is made in line with the following:

If the student choose to withdraw from the program in which he/she is enrolled, the refund of the paid fees will be made as the following UGC Guidelines:

- Notwithstanding anything contained in any guidelines/ prospectus/ notification /schedule a full refund of fee shall be made by the Shree Sathyam College of Engineering and Technology, Sankari, Salem – 637301 on account of all cancellations of admissions/ migrations of students up to 30<sup>th</sup> September 2024 and with a deduction of not more than Rs.1000 as a processing fee. Up to 31<sup>st</sup> October 2024.
- For any admission schedule extending / commencing beyond/after 31<sup>st</sup> October 2024 the provisions contained in the UGC Notification issued in October 2018 on refund of fees and non- retention of original certificates shall apply as given below:

| Category | Percentage of Refund of Fees | Point of time when notice of withdrawal of admission is received in HEI                      |
|----------|------------------------------|--|
| (1)      | 100 %                        | 15 days or more <b>before</b> the formally notified last date of admission                   |
| (2)      | 90 %                         | Less than 15 days <b>before</b> the formally notified last date of admission                 |
| (3)      | 80 %                         | 15 days or less <b>after</b> the formally notified last date of admission                    |
| (4)      | 50 %                         | 30 days or less, but more than 15 days <b>after</b> formally notified last date of admission |
| (5)      | 00 %                         | More than 30 days <b>after</b> formally notified last date of admission                      |



  
Principal

**Dr. V. SUJATHA, B.E., M.E., Ph.D.,**  
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